



September 26, 2019

VIA E-MAIL 80456-87916034@REQUESTS.MUCKROCK.COM

James Scripps
c/o MuckRock News

Re: Notice of Extension on Response to Public Records Act Request

Dear Mr. Scripps:

The Town of Tiburon (“Town”) is in receipt of your Public Records Act request letter seeking records relating to the Town’s use of Automated License Plate Recognition (ALPR) technology, which was received by the Town Clerk’s office on September 17, 2019. This letter shall serve as the Town’s formal written response to your request under the California Public Records Act (Government Code §§ 6250 *et seq.*).

A public entity is afforded ten (10) days from the date of receipt of a request to make a determination whether the request seeks disclosable public records (Cal. Government Code § 6253). However, pursuant to Government Code 6253(c), a public entity may seek additional time to respond. In this case, this search cannot be completed with the ten (10) days, as the search requires our staff to (1) search for and collect the requested records to determine whether or not such records are responsive to your request, (2) to search for, collect and appropriately examine a voluminous amount of records, and (3) the need to attempt to compile data from a computer program. Due to limited staff resources, and the amount of time it takes to search for these records by hand and electronically, the Town requires additional time to complete your request.

Accordingly, we anticipate providing our response to you on or before October 11, 2019, which is within the fourteen (14) days allowed for such extensions. The Town will notify you when the potentially relevant responsive and disclosable records are compiled and available for your review.

If you have any questions about the Town’s response to your request, please feel free to contact me directly at (415)435-7377.

Sincerely,

Lea Stefani
Town Clerk

cc: Benjamin Stock, Town Attorney
Laurie Nilsen, Tiburon Police Department Records Custodian

David Kulik
Mayor

Alice Fredericks
Vice Mayor

Jim Fraser
Councilmember

Holli Thier
Councilmember

Jon Welner
Councilmember

Greg Chanis
Town Manager